

# HELLO

Welcome to 2021

## Family Picnic Evening - Save the Date Thursday 25th March, 2021.

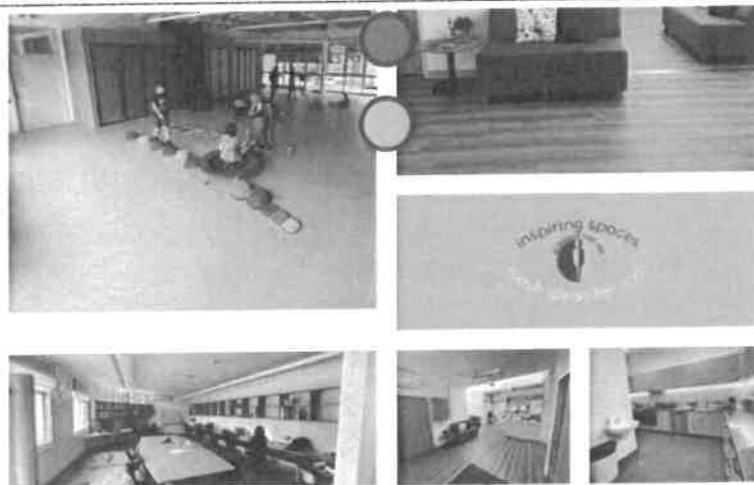
We are still planning an event in Term 1 for us all to get together. It will be a chance for you to see the new areas of the school as well as offer our 2020 graduates and their families the chance to be formally acknowledged. At the moment, we continue to seek clarifications about how this outdoor event can take place within the parameters of COVIDSafe protocols. We will let you know as plans are finalised.

## School Council Elections

Details of this year's election process and timeline are enclosed.

## Parent Payments and Privacy Statement

Information about Parent Payments and Privacy in Schools.



## What a way to start a year...

We are all feeling incredibly fortunate to have started 2021 in such a positive way. With our refurbishments completed, students, their families and staff have a school of which they can feel proud.

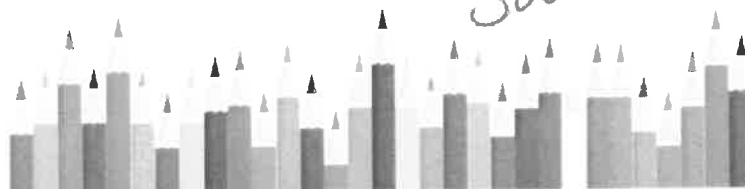
Students have a clean and fresh multi-purpose room and also a new student kitchen/servery to use both in learning programs and with visitors.

Staff have an open and defined working space where they can now get together to plan purposeful classroom programs in a professional environment.

For the therapy and leadership team, when meeting with families we can now offer spaces and rooms that are fit for purpose.

Thank you for your patience and cooperation demonstrated accommodating these works. Our focus this year now turns to the Primary classrooms (rooms 1 to 5) and student toilet facilities - they have not been updated since the school was originally built and we are keen to improve these areas for students.

*Seth*



## Burwood East Special Developmental School Council Election Process and Timetable, 2021

---

Event	Date
a) Notice of election and call for nominations	Tuesday 9 February 2021
b) Closing date for nominations	Tuesday 16 February 2021
c) Date by which the list of candidates and nominators will be posted	Thursday 18 February 2021
d) Date by which ballot papers will be prepared and distributed (if required)	On or before Monday 22 February 2021
e) Close of ballot	Monday 1 March 2021
f) Vote count:	Tuesday 2 March 2021
g) Declaration of poll:	Wednesday 3 March 2021
h) Special council meeting to co-opt community members (the principal will preside):	Monday 15 March 2021
i) First council meeting to elect office bearers (the principal will preside):	Monday 15 March 2021

The School Council parent member role is a rewarding way for you to be involved with the governance of the school. If you would like to discuss the role and the nomination process, please let me know. As a parent member, your commitment is a total of 8 meetings (usually 2 per term) held during the school term on Mondays.

### Annual Privacy Collection Reminder to Parents – 2021

Schools must include an annual privacy reminder in their school newsletter each year or distribute via their usual school communication channel, to ensure they are complying with the Privacy and Data Protection Act.

Our school collects, uses, discloses and stores student and parent personal information for standard school functions or where permitted by law, as stated in the [Schools' Privacy Policy](#).

For more information about privacy, refer to: [Schools' Privacy Policy – information for parents](#). This information is also available in nine community languages: Amharic, Arabic, Dari, Mandarin, Somali, Sudanese, Turkish, Urdu, Vietnamese.

### Parent Payments

You will shortly receive the annual request for our Parent Payments. This includes additional information from the Department about these charges and also options for payments.

## BURWOOD EAST SPECIAL DEVELOPMENTAL SCHOOL

This document advises you of Burwood East Special Developmental School's parent payment arrangements for 2021. Please find the fee schedule for all year levels attached.

We make every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Financial Support for Families

Some families may experience financial difficulty and we offer a range of support options, including:

- the Camps, Sports and Excursions Fund
- payment by instalment if preferred

If you would like to discuss alternative payment arrangements, contact:

Seth Willingham (Principal) or Kerry Bourke (Business Manager)  
Ph: 03 9803 4590 | Email: [burwood.east.sds@education.vic.gov.au](mailto:burwood.east.sds@education.vic.gov.au)

For further information on the Department's Parent Payment Policy please see the one page overview attached.

**FEE SCHEDULE – ALL YEAR GROUPS INCLUDING EARLY EDUCATION PROGRAMS**

**Essential Student Learning Items**

Below is a list of items and activities which are essential for your child to learn the standard curriculum:

Essential Student Learning Items	Amount
Classroom Stationery	100.00 per year
Specialised resources to support Art and PE	100.00 per year
Creative Movement Classes	100.00 per year
Classroom based cookery programs	100.00 per year
<b>TOTAL (annual amount)</b>	<b>\$ 400.00</b>

**Optional Items**

Optional Items	Amount
Optional camps and excursions as scheduled throughout 20XX. The cost of these excursions will be advised throughout the year.	To be advised
<b>TOTAL</b>	<b>\$</b>

**Voluntary Contributions**

We do not expect families to make voluntary contributions in support of other school priorities, but you are welcome to do so if you would like to contribute in this way.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

**Parent Payment Charges 2021**

Essential Student Learning Items	400.00
Optional Items	to be advised
Voluntary Contribution	not requested
<b>TOTAL</b>	<b>400.00</b>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.



# An invitation



## Special Olympics Melbourne Eastern Ranges, MER

Welcome to our official **RAID!**

Our **R**eturn **A**nd **I**nvitation **D**ay

21st February 2021

10.30 am start to 1.30pm

**A celebration of our return to sport  
And**

**A drive for new athletes!**

We welcome you to come and talk with coaches, hear what we do and see all the members of our club.



**MER offers a year-round multi-sports program for people with an intellectual disability – of all capabilities.**

### Our current sports

### Our new sports for 2021



Athletics



Basketball



Bocce



Bowling



Netball



Swimming



Tennis



Soccer

Come and find out about our **“Play and Stay”** program.

This is a great chance to find out all about Special Olympics and the opportunities offered to people interested in playing sport.

Mark your diary. Put it in your phone. Stick it on the Fridge.

**Where? Knox Italian Community Club,  
99 Karoo Road, Rowville Victoria 3178**

Please let us know that you are coming and how many people will be with you. **By**



Contact Kylie Wilson on:

☎ 0400 534 906

✉ [melbourneeasterranges.info@specialolympics.com.au](mailto:melbourneeasterranges.info@specialolympics.com.au)